

**Steel City Academy
Board Meeting
January 9, 2017
7:00 p.m.
Phone: +1 617 340 4082
MeetMe ID: 3216 6669
OR
Steel City Academy Building
2650 West 35th Street
Gary, Indiana**

Board Members:

Chair: Hilary Lewis

Vice Chair: Erica Hines

Treasurer: Katherine Pohlkamp

Secretary: Rose Joiner

Members: David Fischer, Odis Richardson, Mike Hines, Shelbie Byers

Attending in person: Hilary Lewis, Erica Hines, Katherine Pohlkamp, Mike Hines,

Attending via telephone: Shelbie Byers

Not in attendance: Odis Richardson, Rose Joiner, David Fischer

Minutes

Call to order: Meeting was called to order at 7:05

Review & Approval of Minutes: Erica motioned to approved the minutes as amended. Hilary seconds. Motion passed unanimously.

Executive Director Report: The executive director's report was presented to the board. It included updates on development status, facility progress, staff recruitment, student recruitment, and upcoming events. Additional information was included on ISTEP results that became accessible since the last board meeting.

ED Evaluation: Hilary presented a high level overview of the evaluation process and tools that will be used for the executive director at the end of the school year. The board discussed where the tools came from and how they compare to how other employees of Steel City evaluated and how they were developed. Hilary will continue to take feedback from the board over the next two weeks and will present a final evaluation at the March board meeting.

Architect Approval A proposal from James F. Giannini & Associates was presented to the board. This is the architecture firm that did the initial design of the first phase of construction. It was advised by IFF that this was a reasonable set of quotes. Chrissy recommended that we select option C for the entire building design. No construction decisions will be made without approval from the board. Hilary approved to authorize the Executive Director to negotiate the

contract with James F. Giannini & Associates for the design of the North and South wings of the building. Erica seconded. Motion passed unanimously.

Budget Review: Katherine reiterated from the Executive Director's report that we would have an aligned financials report once the aligning to state codes is completed. The board will also be updated about the Form 9 report that will be submitted to the state January 31.

Facility Planning: Chrissy presented IFF's cost estimates for different renovation and construction scenarios for the back building. Coming out of the facility planning discussion the board requested that the amount Steel City needs to keep to maintain a month's cash flow, a budget for the next construction project, a more in depth understanding of how the initial SBOE loan is being used, a 5 year plan for construction and financials (including impacts of enrollment), and sources for funding for future construction projects.

Adjournment: Shelbie moved to adjourn the meeting at 8:40. Katherine seconded. Motion passed unanimously.