

**Steel City Academy
Board Meeting
September 12, 2016
7:00 p.m.
Phone: [+1 617 340 4082](tel:+16173404082)
MeetMe ID: 3216 6669
OR
Steel City Academy Building
2650 West 35th Street
Gary, Indiana**

Board Members:

Chair: Hilary Lewis

Vice Chair: Julianne Boulware

Treasurer: Katherine Pohlkamp

Secretary: Rose Joiner

Members: David Fischer, Odis Richardson, Erica Thompson, Mike Hines

Attending in person: Hilary Lewis, Erica Thompson, Mike Hines, Rose Joiner, Odis Richardson

Attending via telephone: Katherine Pohlkamp, Shelbie Byers, David Fischer

Also In attendance: Chrissy Hart

Minutes

Call to order: Meeting was called to order at 7:05

Review & Approval of Minutes: Mike motioned to approved the minutes. Hilary seconds. Motion passes, Shelbie abstained.

Executive Director Report: The executive director's report was presented to the board. It included updates on development status, facility progress, staff recruitment, student recruitment, and upcoming events.

Membership Changes: Mike nominated Erica Hines to fill the vacant Vice Chair position. Hilary seconded. Motion passed unanimously.

Student Handbook Chrissy presented the student handbook. Shelbie moved to approve the student handbook. Odis seconded. Motion passed unanimously.

Personel Handbook: Chrissy presented the personnel handbook. Shelbie requested that approval of the handbook be tabled until the next meeting so that she could review the handbook in more detail. Hilary motioned to table approval until November board meeting. Odis seconded. Motion passed unanimously.

Budget Discussion: Chrissy shared that the school had received their \$1,000,000 loan for the State Board of Education which is easing cash flow tremendously. We were \$56,000 under budget for salaries. Custodial services need to increase from \$16,000 to \$24,000 and transportation needs to increase by \$54,000 due to an additional need of a wheelchair accessible bus. David would like to see the numbers updated. Hilary and David would like to see a budget that reflects actual spending and revenue per month.

Working Groups: Hilary proposed a working group to work on a 3 year strategic plan as well as a group to work on an evaluation plan for the Executive Director.

Adjournment: Odis moved to adjourn the meeting at 8:35. Erica seconded. Motion passed unanimously.